



Working Together at Jabiru

This agreement helps everyone at Jabiru feel safe, included and supported. By being part of Jabiru, you agree to do your best to respect our school, yourself and each other.

Showing up

We ask you to:

- Attend school regularly
- Sign in when you arrive and sign out when you leave
- Participate in daily Advisory sessions with your learning team
- Develop and work on your project-based Individual Learning Plan (ILP)



The 5Rs

At Jabiru, we're guided by the 5Rs. These values ask us to act with openness, kindness, curiosity, intention and consent.

Rights

Everyone has the right to feel safe, included and respected.

Respect

We treat others with dignity, even when we don't agree.

Relationships

We build trust and community through care and connection.

Responsibility

We take ownership of our actions and how they affect others.

Reflection

We take time to think, learn and grow from our experiences.



How we treat each other

At Jabiru, we ask everyone to:

- Check before hugging, touching or sitting close to someone
- Get permission before taking photos, videos or recordings
- Use calm and respectful language
- Keep personal belongings safe and secure by using a locker
- Responsibility – We take ownership of our actions

What's not ok

- Racist, sexist, transphobic, homophobic or discriminatory comments
- Bringing drugs, alcohol, weapons or other illegal items to school
- Bullying another young person or staff member, either at school or outside of school
- Physical violence or threatening behaviour

Working through problems

If something feels wrong or unfair, please speak to a staff member or fill out a complaint form. If someone is hurt or upset, we might ask you to take part in a conversation to help fix things.

JCC WORKING AGREEMENT

Respecting Our College & Each Other



To manage your enrolment at JCC you need to:

Attend

MAINTAINING REGULAR ATTENDANCE - We ask that all enrolled students at JCC maintain a high level of attendance.

COMMUNICATING ABSENCES - If you are absent from JCC we ask for you to contact your Advisory Youth Worker to let them know you won't be attending school that day(s).

Signing in & signing out

We ask all students and visitors to sign in upon arrival and sign out as we are out, as you are leaving for the day. If you leave the premises during the day, without a staff member present (i.e: to go to the shops for lunch etc), please remember to sign out and then sign back in when you return.

The reason we sign in and out is for safety. If there was a fire or emergency we need to know who is in the building.

Participate in Advisory

Each student is allocated an advisory and a learning team, consisting of an Advisory Youth Worker and an Advisor (Teacher).

It is expected that all JCC students will participate in attending Advisory each day:

MORNING 10.00am - 12.00pm

AFTER LUNCH FROM 12.30pm - 2.00pm (no afternoon sessions on Wednesdays)

Or be learning in alternative spaces as documented in your learning plan and timetable.

Check-outs

Check in and out each day in your Advisory and with your Learning Support Team.

MONDAY, TUESDAY, THURSDAY & FRIDAY - 2.00-2.30pm

Individual Learning Plan (ILP)

Students are expected to develop and maintain a current ILP, to work from. The ILP is a document created for students to set detailed goals they would like to achieve whilst at JCC. It is expected that each student has a current ILP throughout their enrolment at JCC.

JCC WORKING AGREEMENT

Respecting Our College & Each Other



Work within the JCC 5R's - RIGHTS, RESPECT, RELATIONSHIPS, RESPONSIBILITIES, REFLECTION

You are working within the JCC 5R's or you are working with us to better work within the JCC 5R's. We will support you to understand the importance of working within the 5R's while at JCC, and how we can best support you.

AT JABIRU COMMUNITY COLLEGE, WE ARE GUIDED BY THE 5RS:

Rights

Everyone has the right to feel safe, included and respected.

Respect

We treat others with dignity, even when we don't agree.

Relationships

We build trust and community through care and connection.

Responsibility

We take ownership of our actions and how they affect others.

Reflection

We take time to think, learn and grow from our experiences.

These values ask us to act with openness, kindness, curiosity, intention and consent.

This agreement is here to help everyone feel safe, included and supported. By signing this contract, you agree to do your best to live these values at school.

We Practise Consent and Personal Boundaries

- Always check before hugging, touching, or sitting close to someone.
- Get permission before you take photos, videos, or record others.

We Speak and Act with Kindness

- Use calm and respectful language, even during disagreements

We Follow the Smoking and Vaping Rules

- Smoking and vaping are only allowed in the designated area - outside the school grounds.
- It's against the law to vape or smoke or charge vapes in any other part of the school.
- Keep vapes, cigarettes, and lighters out of sight unless in the smoking area.

JCC WORKING AGREEMENT

Respecting Our College & Each Other



We Keep the School Safe and Lawful

- Bring only safe and legal items to school. This means no weapons, knives, drugs, alcohol, or other illegal things.
- Keep school free from drugs, alcohol, or any illegal substances. It's illegal to use, share, or bring them anywhere on school grounds.
- If you choose to act in physically violent or threatening ways, off site or on site, it can result in being asked to leave JCC.
- Posting or sending bullying or threatening messages — online or offline, at school or off site is not ok. It can result in being asked to leave JCC.
- Racist, sexist, transphobic, homophobic or other discriminatory comments are not ok at JCC
- Only enrolled students are allowed on site. Adults must make appointments and sign in.
- Families and community are welcome to come onsite on for Community Lunch on Wednesdays 12-1pm

We Look After Personal Belongings

- Only bring valuables to school if absolutely necessary & keep them secure.
- Use a locker or ask staff to store important items safely.
- The school is not responsible if things are lost or stolen.

We Use Spaces and Equipment Properly

- Ride scooters, bikes, or skateboards outdoors only.
- Store bikes and scooters in the storeroom.
- Wear a helmet when riding to or from school.
- Balls, furniture, or large items can't be thrown inside the building.
- Clean up after yourself and care for shared areas.
- Use equipment safely and report damage or problems to staff.

We Work Through Problems

- If something feels wrong or unfair, speak to staff or fill out a complaint form.
- If someone is hurt or upset, take part in a conversation to fix things.
- Participate in 5Rs reflections, safety plans, or restorative meetings when needed.
- Breaking the agreement may mean leaving for the day, or taking time off to reset and reflect.

I commit to working towards these agreements and living these values while I'm at JCC. At any time I can ask any worker at JCC to go over this with me.

I will resign at the beginning of every year at JCC.

Signed Date

JCC WORKING AGREEMENT

Respecting Our College & Each Other



Everyone at Jabiru has a responsibility to make sure we all:

FEEL
COMFORT
ABLE

FEEL
CARED
FOR

FEEL
SAFE

ARE
SAFE

At Jabiru Community College, every young person has a right to FEEL SAFE, and to BE SAFE from harm. Keeping young people safe is everyone's job – staff, students, families, and the community. We all work together to make sure school is a safe place for everyone.

- No one who works or volunteers at JCC should ever harm a young person.
- If someone is **hurting you or someone else**, you should tell a trusted JCC staff member.
This includes informing the **co-principals, Cassy Ciantar and Liza Page**.
- If a worker or volunteer finds out that a young person **has been, is being, or might be harmed**, the law says the school must report it; to the co-principals, and to either the Police, or Child Safety.
- If the **harm is sexual abuse**, the school must report it to the **Police**.
- If the **harm is physical abuse**, the school must report it to the **Department of Child Safety**.
- You can find more details about what workers and volunteers must do to keep young people safe on our website: www.jabirucollege.org.au

Name Signed Date